



Zion Springs

Best day ever
(540) 900-3455
hello@zionsprings.com

Month	Tasks	Notes
6	<input type="checkbox"/> Set your wedding budget and priorities list	
	<input type="checkbox"/> Start your guest list with names and contact information	
	<input type="checkbox"/> Narrow down what venues appeal to you	
	<input type="checkbox"/> Research venues	
	<input type="checkbox"/> Choose and reserve a venue	
	<input type="checkbox"/> Set your wedding date and time	
	<input type="checkbox"/> Hire a wedding planner	
	<input type="checkbox"/> Book your wedding officiant/celebrant	
	<input type="checkbox"/> Select your wedding party	
	<input type="checkbox"/> Start shopping for dresses for the bride and bridesmaids	
	<input type="checkbox"/> Reserve a block of hotel rooms for out-of-town guests	
	<input type="checkbox"/> Reserve your wedding night accommodation	
	<input type="checkbox"/> Set your theme and color scheme for your wedding	
	<input type="checkbox"/> Start shopping for groom and groomsmen attire	
	<input type="checkbox"/> Create a wedding website	
	<input type="checkbox"/> Choose and order your wedding invitations and Save the Date notices	
	<input type="checkbox"/> Hire a catering vendor	
<input type="checkbox"/> Apply for destination wedding travel documents (if required)		
5	<input type="checkbox"/> Select your vendors (if they are not included in an all-inclusive venue package)	
	<input type="checkbox"/> Purchase wedding insurance	
	<input type="checkbox"/> Set up a gift registry	
	<input type="checkbox"/> Plan and book the honeymoon	
	<input type="checkbox"/> Research wedding ring designs	
	<input type="checkbox"/> Reserve transportation	
	<input type="checkbox"/> Wedding dress fitting	
	<input type="checkbox"/> Take engagement photos	

- Send Save the Date notices
- Set up a tasting date and hire a cake vendor
- Rent bathroom trailers (if required)
- Research and order wedding favors
- Book the rehearsal dinner venue
- Send bridal shower and bachelor party guests' contact information to the maid of honor and best man
- Purchase the wedding rings
- Check in with your florist
- Decide on a playlist and share it with your DJ/musicians
- Check in with your sound and lighting vendors
- Purchase thank-you gifts for the wedding party
- Schedule make-up and hair appointments

- Organize childcare arrangements and activities if required
- Send wedding invitations
- Choose ceremony readings, and write the vows and reception speeches
- Apply for the marriage license
- Finalize the menu with the caterer
- Groom and groomsmen suits and schedule alteration fittings

- Bachelor & Bachelorette party
- Create and share the run-sheet with vendors
- Buy day-of accessories
- Order the wedding programs, menu cards, and thank you notes

- Start creating the seating chart
- Follow up tardy RSVPs
- Confirm the ceremony running order with your celebrant/officiant
- Confirm the shot list with your photographer and videographer
- Confirm your song list for the ceremony and reception with your musicians/DJ
- Schedule hair and make-up test run

Purchase wedding decor

Finalize your full-day timeline

3 weeks Finalize your seating arrangements

Confirm your honeymoon bookings

2 weeks Give a final headcount to your caterer and rental vendors

Finalize with your vendors

Print the seating chart table and cards

Confirm your rehearsal dinner booking

Assign somebody to collect your gifts and belongings after the reception

Assign somebody to oversee the return of rental items, including tuxes, the day after the wedding

Set up your support team

1 week Give your wedding planner a final timeline

Break in your wedding shoes

Begin packing for the honeymoon

Pack emergency kit

Confirm transportation arrangements

Review contingency plan with the venue in case of bad weather

Make gratuity envelopes for vendor staff if not included in the invoice

Day before Pick up rental tuxedos (if required)

Deliver special items to the venue and the wedding planner

Check the weather report and pack essentials for inclement weather

Have your marriage license and rings ready and in a safe place

Ceremony rehearsal

Rehearsal dinner