



# Wedding Vendors Checklist

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## General Questions for All Vendors

- What is the total cost and what does it include?
- How much is the deposit, and when is the full payment due?
- Are there any additional fees I should be aware of (taxes, service fees, etc.)?
- What is your cancellation/refund policy?
- How far in advance do we need to book your services?
- Do you have liability insurance?
- Are there any restrictions we should be aware of?
- How do you handle last-minute changes (weather, guest count, etc.)?
- What is the best way to contact you during the planning process and on the day of the event?

## Venue

- How many guests can the space accommodate?
- What is included in the venue rental package and are there preferred vendors we are required to use?

## Caterer

- Can you provide menu options that fit within our budget?
- What is included in your price (servers, linens, dinnerware) and do you offer tastings?

## Photographer/Videographer

- Can we see full albums or videos of recent weddings you've covered?
- What is your photography/videography style and how do you handle rights to the photos/videos?

## Florist

- Can you work within our budget to achieve our desired look?
- How are the flowers delivered and set up on the day of the wedding?

## Music/DJ/Band

- Can you accommodate our music preferences and do-not-play list?
- Do you provide all the necessary equipment and how do you handle breaks during the event?